For Windows

Canon

Canon Solutions

ScanGear Toolbox 2.6

for CanoScan Color Image Scanners

User's Guide

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ScanGear Toolbox Features

ScanGear Toolbox is an application program that makes Canon scanners even more convenient and easy to use. It simplifies tasks such as copying and emailing images.

With ScanGear Toolbox, you can scan without having to adjust the driver settings each time. The copy function, for example, allows you to scan and send an image directly to a printer in a few simple steps. There is also the Easy Scan function, which is convenient for scanning repeatedly using the same settings.

ScanGear Toolbox comes with four preset function buttons-copy, fax, mail and save-and three programmable scan buttons that can be linked to other application programs, such as image editing software.

This program can handle films (depending upon the scanner model and options) in addition to photos and documents.

ScanGear Toolbox can be started with the scanner's Start Button or the Film Scan Button on the top of an optional Film Adapter Unit (depending upon the scanner model and options).

Operating Requirements

To operate, ScanGear Toolbox requires one of the following operating systems to be installed on the computer. Please note that some scanner models will not work with all the operating systems listed.

- Windows 95*
- Windows 98
- Windows Millenium Edition (Windows Me)
- Windows NT Workstation 4.0* (Windows NT)
- Windows 2000 Professional (Windows 2000)

*Cannot be used with scanners using the USB interface.

You will also require sufficient free hard disk space for scanning images.

Installing/Uninstalling the Program

This section explains how to install ScanGear Toolbox from the CanoScan Setup CD-ROM supplied with your scanner. To install a copy of the program that has been downloaded, please see the instructions on the web site for the downloaded file.

- You must log on as the Administrator to install or uninstall the program into Windows NT or Windows 2000.

- It is advisable to install the driver software for your scanner and printer before installing ScanGear Toolbox.

Installing

- The following installation procedures are not required if you have already installed ScanGear Toolbox according to the instructions in the Quick Start Guide supplied with your scanner.

1. Set the CanoScan Setup CD-ROM that was supplied with your scanner into the CD-ROM drive.

2. In the CD-ROM's main menu, click the [Install the Software] button.

3. Confirm that a check mark appears beside [ScanGear Toolbox] in the [Install] window.
   - If there is no check mark, click the box to insert one.

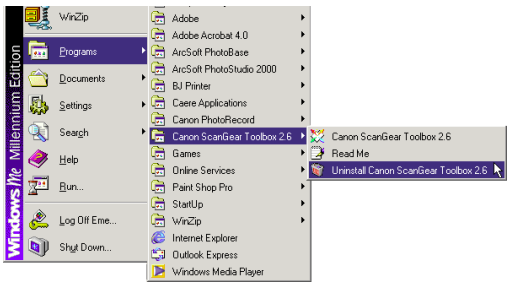
4. Click the [Start Installation] button and follow the onscreen instructions.
   - The installation will begin. When it finishes, ScanGear Toolbox will be added to the Windows Start menu.

Uninstalling

The instructions for removing ScanGear Toolbox from your computer are explained using examples from Windows Me.

Uninstalling from the Start Menu

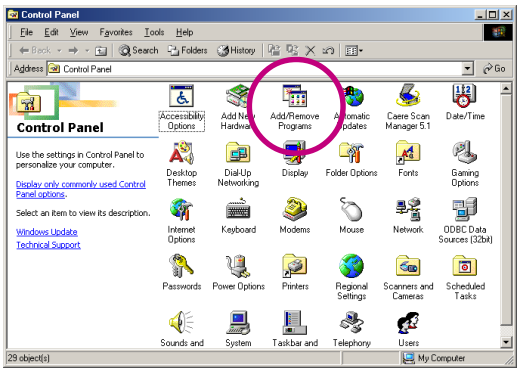
1. Click the Windows [Start] menu and select [Programs], [Canon ScanGear Toolbox 2.6] and [Uninstall ScanGear Toolbox 2.6].



Uninstalling from the Add/Remove Programs Properties Window

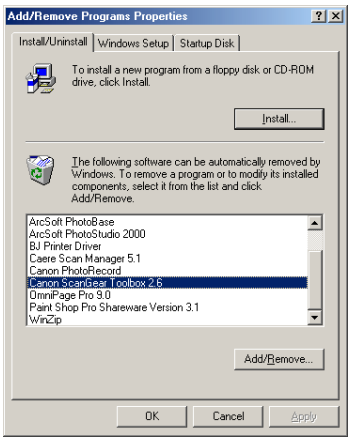
1. Click the Windows [Start] menu and select [Settings] and [Control Panel] to open the Control Panel.

2. Double-click the [Add/Remove Programs] icon.



3. Select [Canon ScanGear Toolbox 2.6] from the list and click the [Add/Remove] button. ([Change/Remove] button for Windows 2000).

- Follow the onscreen instructions to complete the procedures.

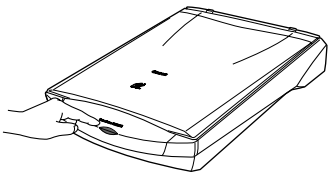

Add/Remove Programs Properties
Install/Uninstall
Windows Setup
Startup Disk
To install a new program from a floppy disk or CD-ROM drive, click Install.
Install...
The following software can be automatically removed by Windows. To remove a program or to modify its installed components, select it from the list and click Add/Remove.
ArcSoft PhotoBase
ArcSoft PhotoStudio 2000
BJ Printer Driver
Caere Scan Manager 5.1
Canon PhotoRecord
Canon ScanGear Toolbox 2.6
OmniPage Pro 9.0
Paint Shop Pro Shareware Version 3.1
WinZip
Add/Remove...
OK
Cancel
Apply

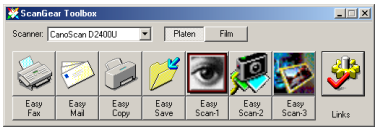
Starting and Closing ScanGear Toolbox

Starting ScanGear Toolbox

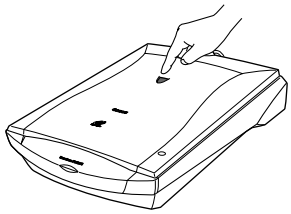
Using the Scanner's Start Button

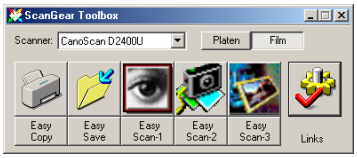
Start ScanGear Toolbox by pressing the Start Button on the front of the scanner or the Film Scan Button on the top of the Film Adapter Unit.





Starting in Platen Mode





Starting in Film Mode

- The availability of the scanner's Start Button or Film Adapter Unit's Film Scan Button will depend upon the scanner model in use.

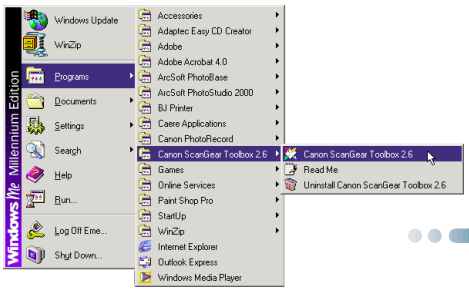
- ScanGear Toolbox starts in platen mode when the scanner's Start Button is pressed. If you have a Film Adapter Unit equipped scanner, pressing its Film Scan Button will start ScanGear Toolbox in film mode.

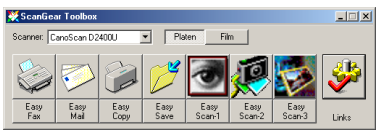
Starting ScanGear Toolbox Manually

Start ScanGear Toolbox with the following method if your scanner is not equipped with a Start Button or Film Adapter Unit.

Click the Windows [Start] menu and select [Programs], [Canon ScanGear Toolbox 2.6] and [ScanGear Toolbox 2.6].

- The ScanGear Toolbox toolbar will appear.



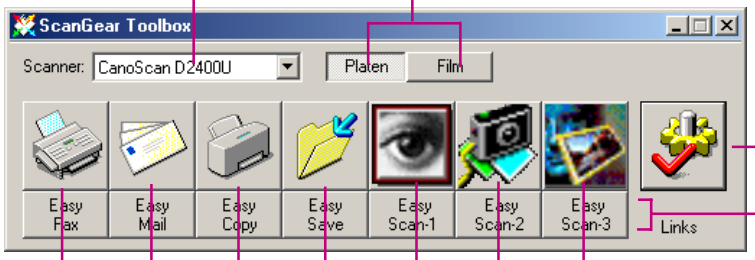


Closing ScanGear Toolbox

You can close ScanGear Toolbox with clicking ☒ (close box) at the upper right of the toolbar.

ScanGear Toolbox Functions

The Toolbar



Scanner
Select your scanner.

Mode
Select whether the scan is performed from the platen (platen mode) or the Film Adapter Unit (film mode).
This option will not display with a scanner that does not support a Film Adapter Unit.

Link Button
Links the driver or application program used by each of the function buttons (p. 29).

Easy Scan Button
Use these buttons to set the settings for Easy Scan (p. 14).

Scan (1-3) Buttons
Scans an image and sends it to a linked application program.

Save Button
Scans an image and saves it to a file.

Copy Button
Scans an image and sends it to a printer.

Mail Button
Scans an image and attaches it to a mail message.

Fax Button
Scans an image and sends it to the fax driver.

The following conditions are required for the buttons shown above to display and function.

Fax:	A fax modem must be connected and its software installed.
Mail:	A mail program that supports MAPI (p. 22) must be installed.
Copy:	A printer must be connected and an appropriate driver installed.
Scan (1-3):	The application programs provided on the CanoScan Setup CD-ROM must be installed.

- Images sent to applications are limited to the Color (24 bit), Grayscale (8 bit) or Black and White (1 bit) formats. ScanGear Toolbox does not support the Color (36/42/48 bit) or Grayscale (12/14/16 bit) modes.

- In film mode, the fax and mail functions are not available. OCR programs installed from the CanoScan Setup CD-ROM are also not supported in this mode.

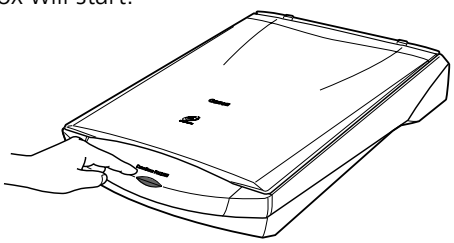
Scanning Instructions

You can start a scan without starting the driver software simply by clicking a button on the ScanGear Toolbox toolbar and specifying the scan conditions.

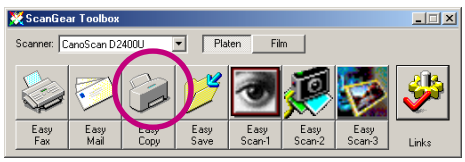
Try a Real Example

Use ScanGear Toolbox's copy function when you wish to print a scanned image on a printer.

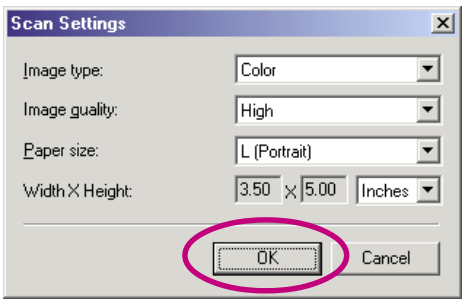
1. **Press the Start Button on the front of the scanner.**
   ScanGear Toolbox will start.



2. **Click the [Copy] button on the toolbar.**
   The Scan Settings dialog will appear.

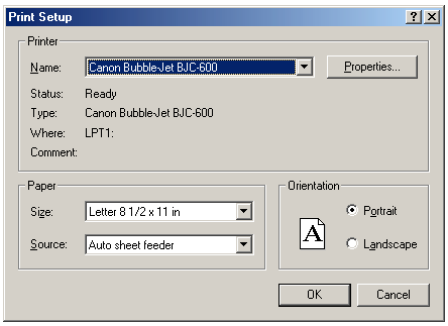


3. **Set the [Image type], [Image quality] and [Paper size], and click the [OK] button.**
   The printer driver settings dialog will display.

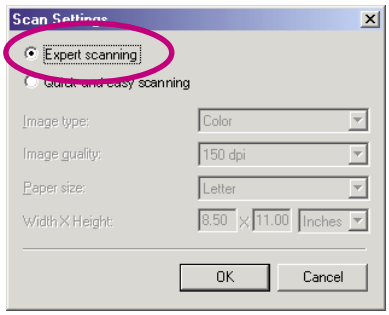


4. Set the paper settings and other desired settings and click the [OK] button.

The scanner will start scanning the image and the printer will print it.

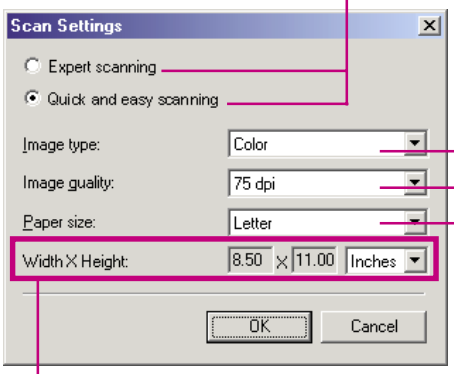


- If you select a function button other than fax or copy, the category allowing you to select between the [Expert scanning] and [Quick and easy scanning] options will appear in the dialog shown in Step 3. If you select [Expert scanning], the scanner driver (ScanGear CS-U) will start and allow you to set the various settings for scanning.



Scan Settings Dialog

Platen Mode



Determines whether or not the scanner driver starts (only applicable to the mail, save and scan (1-3) functions.

If [Expert scanning] is selected, the scanner driver will start after you close the dialog. If [Quick and easy scanning] is selected, the scan will start directly after simple step settings.

Image type

Select Color, Grayscale or Black and White.

Image quality

Select a dpi setting from among 75/100/150/180/200/300/360/400/600/720/1200.

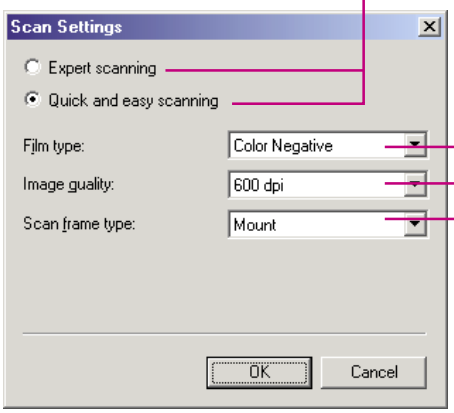
Paper size

Sets the paper size.
Select from among A4, A5(P), A5(L), B5, Letter, Executive, Statement(P), Statement(L), Businnes card, L(P), L(L), LL(P), LL(L), Postcard(P), Postcard (L) and Custom.
With the fax function, only the A4, B5 and Letter sizes are supported.

Width and Height

Displays the paper size. When the Custom paper size is selected, you can input values in the boxes and specify sizes not included among the preset sizes.

Film Mode



Determines whether or not the scanner driver starts (only applicable to the save and scan (1-3) functions.

If [Expert scanning] is selected, the scanner driver will start after you close the dialog. If [Quick and easy scanning] is selected, the scan will start directly after simple step settings.

Film type

Select from among Color Negatives, Color Positives, Monochrome Negatives, and Monochrome Positives. ScanGear Toolbox only supports 35 mm film (strips or slides).

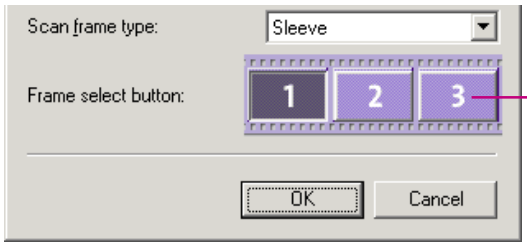
Image quality

Select a dpi setting from 150/300/600/720/1200/2400.

Scan frame type

(Your scanner model and optional equipment will determine whether or not this category appears.)
Select Sleeve or Mount.

If [Sleeve] is selected in the Scan frame type, then you can set the [Frame select button].



Frame select button

You can select the frame(s) for scanning. If more than one is selected, the selected function (fax, copy, etc.) will be repeated as many times as the number of frames selected. Please note that with consecutive scans, the spaces between frames on the film may be scanned and produce vertical lines on the scanned images. This occurs because the spaces between frames vary slightly between films and may cause the scan area to extend beyond the image in the frame. If this occurs, place the objective frame in the first position and scan one frame at a time.

When 35 mm film is scanned without starting up the driver software, the scanned image will encompass slightly less than the entire image in the frame.

Easy Scan Instructions

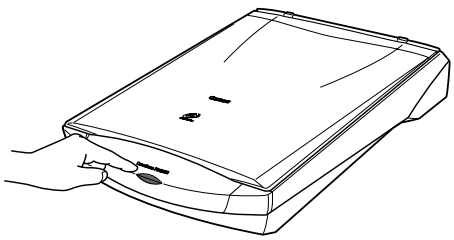
It is convenient to use the Easy Scan function when you wish to scan repeatedly with the same settings.

Setting the Initial Settings

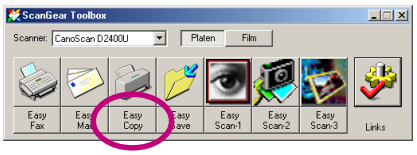
Once you set the Easy scan settings, you can scan several images using the same settings with this function.

Copy (Print) Example

1. Press the Start Button on the front of the scanner.
ScanGear Toolbox will start.

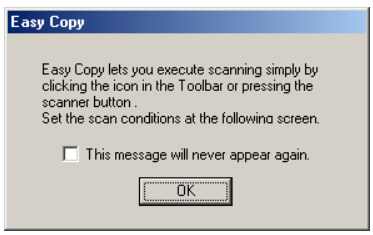


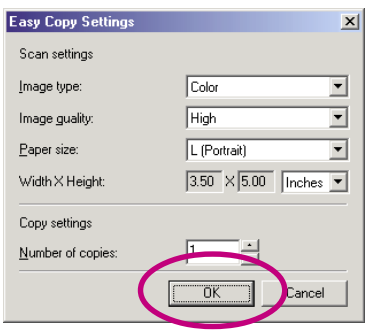
2. Click the [Easy Copy] button.



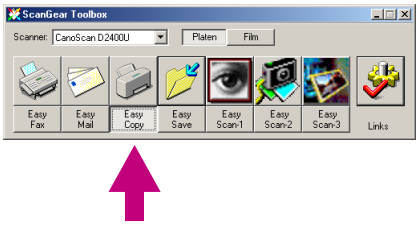
3. After the confirmation dialog, the [Easy Copy Settings] dialog will appear.

- Set the [Image type], [Image quality], [Paper size] and [Number of copies] settings and click the [OK] button.


Easy Copy
Easy Copy lets you execute scanning simply by clicking the icon in the Toolbar or pressing the scanner button .
Set the scan conditions at the following screen.
This message will never appear again.
OK



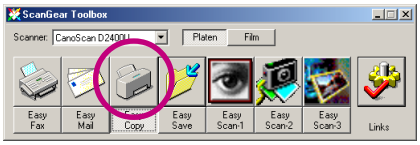
4. The [Easy Copy] button on the toolbar will remain depressed.



Scanning with the Easy Scan Function

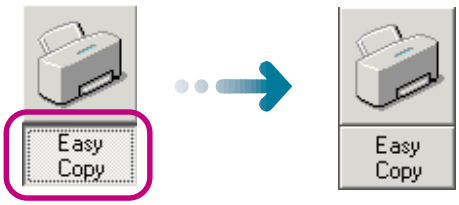
Copy Example

1. Click the [Copy] button or press the scanner's Start Button.



2. The image will be scanned and sent to the printer.
   - You can scan additional images simply by changing the item on the scanner and repeating Step 1.

- Easy Scan can be performed as long as the [Easy] button remains depressed on the toolbar.
- To cancel Easy Scan, click the [Easy] button again (when it appears to be depressed on the toolbar). The button will return to its original state.



Easy Scan Function On Easy Scan Function Off

Easy Scan Settings

Platen Mode

In platen mode, the following dialog will appear when you click the [Easy] button under each function while it is in the Off state. This can be used to set the settings for the Easy Scan function. Once you have selected the settings, click the [OK] button. The settings will be effective and the [Easy] button will remain depressed.

Fax/Copy Dialog

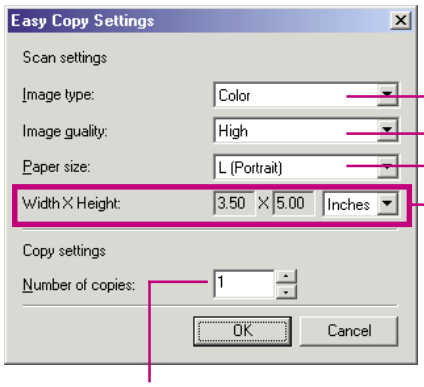


Image type
Select Color, Grayscale or Black and White.

Image quality
Fax: Select Standard (100 dpi) or Fine (200 dpi)
Copy: Select Draft, Standard, High Quality or Super-High Quality.

Paper size
Sets the paper size.
Select from among A4, A5(P), A5(L), B5, Letter, Executive, Statement(P), Statement(L), Business card, L(P), L(L), LL(P), LL(L), Postcard(P), Postcard (L) and Custom.
With the fax function, only the A4, B5 and Letter sizes are supported.

Width and Height
Displays the paper size. When the Custom paper size is selected, you can input values in the boxes and specify sizes not included among the preset sizes.

Number of copies (Copy function only)
Sets the number of prints.

Mail/Save/Scan (1-3) Dialog

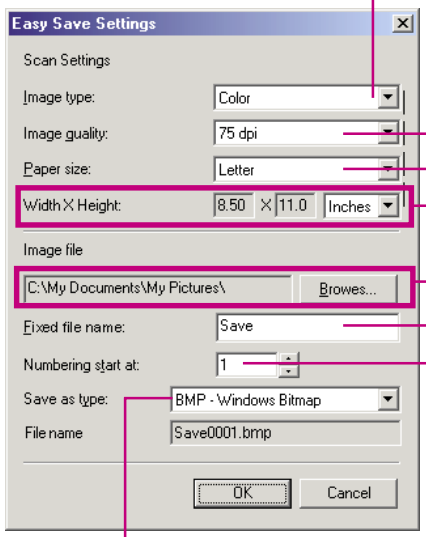


Image type
Select Color, Grayscale or Black and White.

Image quality
Select a dpi setting from among 75/100/150/180/200/300/360/400/600/720/1200.

Paper size
Sets the paper size.
Select from among A4, A5(P), A5(L), B5, Letter, Executive, Statement(P), Statement(L), Business card, L(P), L(L), LL(P), LL(L), Postcard(P), Postcard (L) and Custom.

Width and Height
Displays the paper size. When the Custom paper size is selected, you can input values in the boxes and specify sizes not included among the preset sizes.

Save folder
Sets the folder into which images are saved. You can select a folder by clicking the [Browse] button.

File name
Sets the root name under which images are saved. When the file is saved, a number and file extension corresponding to the file format will be added to the root name. Example: Save0001.bmp.

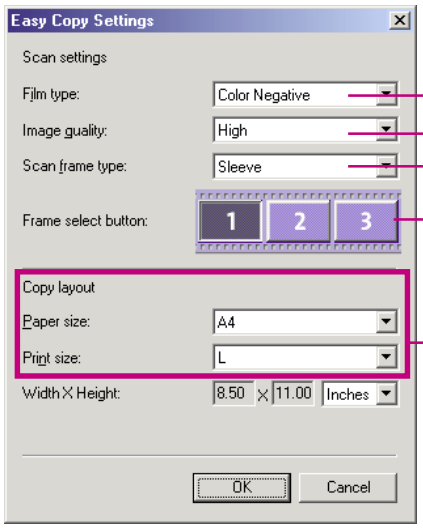
Starting number
Sets the first four-digit number that will be assigned to a root name. The number automatically rises by one with each successive image.

File Format
Sets the file format for the saved image.
Select from among Windows bitmap (BMP), JPEG (JPG), Portable Network Graphics (PNG) and Tagged Image File Format (TIF).

Film Mode

In film mode, the following dialog will appear when you click the [Easy] button under each function while it is Off. This can be used to set the settings for the Easy Scan function. Once you have selected the settings, click the [OK] button. The settings will be effective and the [Easy] button will remain depressed.

Copy Dialog



Film type

Select from among Color Negatives, Color Positives, Monochrome Negatives, and Monochrome Positives. ScanGear Toolbox only supports 35 mm film (strips or slides).

Image quality

Select from among Draft, Standard, High Quality or Super-High Quality.

Scan frame type

(Your scanner model and optional equipment will determine whether or not this category appears.)
Select Sleeve or Mount.

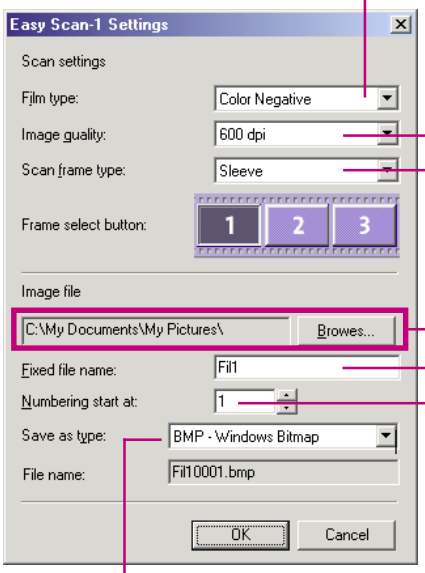
Frame select button

These buttons will appear if [Sleeve] is selected in the Scan frame type category. Select the frame(s) for scanning. If more than one is selected, the selected function (fax, copy, etc.) will be repeated as many times as the number of frames selected.

Copy layout

When more than one frame is selected, you can set the paper size and print size to position the image(s) on the page. Please see P.20 for details.

Save/Scan (1-3) Dialog



Film type

Select from among Color Negatives, Color Positives, Monochrome Negatives, and Monochrome Positives. ScanGear Toolbox only supports 35 mm film (strips or slides).

Image quality

Select a dpi setting from 150/300/600/720/1200/2400.

Scan frame type

(Your scanner model and optional equipment will determine whether or not this category appears.)
Select Sleeve or Mount.

Save folder

Sets the folder into which images are saved. You can select a folder by clicking the [Browse] button.

File name

Sets the root name under which images are saved. When the file is saved, a number and file extension corresponding to the file format will be added to the root name. Example: Film0001.bmp.

Starting number

Sets the first four-digit number that will be assigned to a root name. The number automatically rises by one with each successive image.

File Format

Sets the file format for the saved image. Select from among Windows bitmap (BMP), JPEG (JPG), Portable Network Graphics (PNG) and Tagged Image File Format (TIF).

Copy Layout

When ScanGear Toolbox's copy function is selected in film mode with multiple frames selected, the images are automatically laid out on a single page. Adjust the layout in the Copy Settings dialog.

Paper Size

Select one of the following printing paper sizes.
A4, A5, B5, Letter and Statement

Print Size

Select one of the following print sizes.
L, LL, Postcard, 8 crops, Fit to Paper

The print sizes correspond to the following.

	Width x Height
L	89 x 127 mm/3.5 x 5 in.
LL	127 x 178 mm/5 x 7 in.
Postcard	100 x 150 mm/4 x 6 in.
8 crops	155 x 206 mm/6 x 8 in.

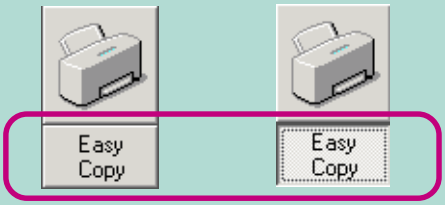
Layout Conditions

The number of images that can be laid out on one page depends upon the print size and paper selection. The following chart shows the alternatives.

	Print Size (number of images)			
Paper Size	L	LL	Postcard	8 crops
A4	4	2	2	1
A5	2	1	1	-
B5	2	1	1	1
Letter	4	2	2	1
Statement	2	1	1	-

Operating Instructions for Each Function

The operation of each function on the toolbar is explained. Examples of the Easy Scan in the On and Off state are both provided.



Easy Scan: off **Easy Scan: on**

Fax

This function sends scanned images as fax attachments.

- To use this function, a fax driver and fax modem available on the market is required. Since the default setting for this function at installation is your default printer driver, you must link the fax driver to this function using ScanGear Toolbox's link button. (p. 29)

- This function cannot be used to scan films.

Easy Scan Off

1. Click the (Fax) icon.

2. The Scan Settings dialog will display (p. 12).
   - Check the settings, make any required changes and click the [OK] button.

3. The fax driver dialog will display. Check the settings and click the [OK] button.

4. The scan will start and send the image data to the fax driver. The fax will start transmission.

Easy Scan On

1. Click the (Fax) icon.

2. The scan will start and send the image data to the fax driver. The fax will start transmission.
   - The need to specify the fax recipient's fax number and prepare a cover sheet will depend upon the fax driver in use.

Mail

This function creates a file attachment and an empty mail message, and transmits the message.

- To use this function, a mail application program that supports the MAPI interface is required. Since the default setting for this function at installation is [MAPI mail], you will need to set your mail program to the MAPI interface or use ScanGear Toolbox's link button to link the application to this function (p. 29).

- This function cannot be used to scan films.

Easy Scan Off

1. Click the (Mail) icon.

2. The Scan Settings dialog will display (p. 12).
   - Check the settings, make any required changes and click the [OK] button.

3. The Save window will display.
   - Input a file name, select a folder as the save location and click the [OK] button.

4. If you selected [Quick and easy scanning] in Step 2:

The scan will start and send the image as an attachment to the mail message and start transmission.

- The need to specify the recipient's address and other settings will depend upon the program in use.

If you selected [Expert scanning] in Step 2:

The driver software will start.

- Perform a preview scan and image adjustments as required with the driver. The final scan will start when you click the [Scan] button, the image file will be sent as an attachment to the mail message and transmission will start.

Easy Scan On

1. Click the (Mail) icon.

2. The scan will start, the image file will be sent as an attachment to the mail message and transmission will start.

- The need to specify the recipient's address and other settings will depend upon the program in use.

Copy

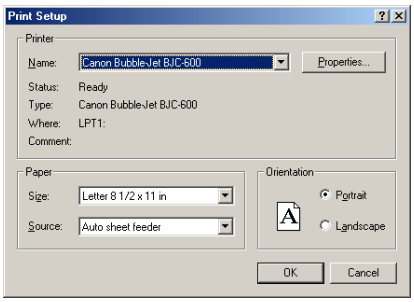
This function sends the scanned image to a printer, which prints the specified number of copies.

Easy Scan Off (Platen Mode)

1. Click the (Copy) icon.

2. The Scan Settings dialog will display (p. 12).
   - Check the settings, make any required changes and click the [OK] button.

3. The printer driver dialog will display. Check the settings and click the [OK] button.
   - The printer driver dialog will vary with the printer in use.



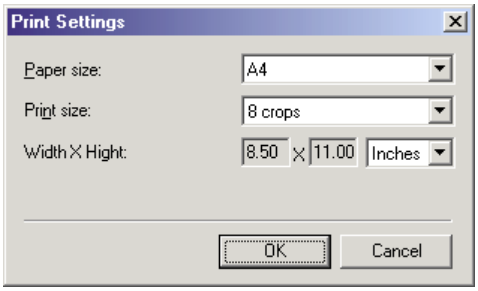
4. The scan will start, the image will be sent to the printer driver and the printer will start printing.

Easy Scan Off (Film Mode)

1. Click the (Copy) icon.

2. The Scan Settings dialog will display (p. 13).
   - Check the settings, make any required changes and click the [OK] button.

3. The print settings dialog will display.
   - Check the settings, make any required changes and click the [OK] button.



4. The printer driver dialog will display (p. 11).
   - Check the settings and click the [OK] button.

5. The scan will start, the image will be sent to the printer driver and the printer will start printing.

Easy Scan On (Platen/Film Mode)

1. Click the (Copy) icon.

2. The scan will start and the image will be printed from the specified printer.
   - In this case, the printer driver dialog will display before printing. Check the settings and click the [OK] button.

Save

This function saves the scanned image to a file.

Easy Scan Off

1. Click the (Save) icon.

2. The Scan Settings dialog will display (p. 12).
   - Check the settings, make any required changes and click the [OK] button.

3. The Save dialog will display.
   - Input a file name, select a folder as the save location and click the [Save] button.

4. If you selected [Quick and easy scanning] in Step 2:
   The scan will start and the image data will be saved to a file.

   If you selected [Expert scanning] in Step 2:
   The driver software will start.
   - Perform a preview scan and image adjustments as required with the driver. The final scan will start when you click the [Scan] button and the image data will be saved to a file.

5. The folder containing the saved image file will open.

Easy Scan On

1. Click the (Save) icon.

2. The scan will start and the image data will be saved to a file with the pre-set save folder, file name and file format.
   - Set the settings for the saved file with the Easy Scan settings dialog (p. 17).

Scan (1-3)

These functions send the scanned image to the linked application program.

Easy Scan Off

1. Click the desired scan button (1-3).

2. The Scan Settings dialog will display (p. 12).
   - Check the settings, make any required changes and click the [OK] button.

3. The Save dialog will display.
   - Input a file name, select a folder as the save location etc., and click the [Save] button.

4. If you selected [Quick and easy scanning] in Step 2:
   The scan will start, the image data will be saved to a file, and the linked application program will start and acquire the image.

   If you selected [Expert scanning] in Step 2:
   The driver software will start.
   - Perform a preview scan and image adjustments as required with the driver. The final scan will start when you click the [Scan] button, the image data will be saved to a file, and the linked application program will start and acquire the image.

5. The folder containing the saved image file will open.

Easy Scan On

1. Click the desired scan button (1-3).

2. The scan will start and the linked application program will start and acquire the scanned image.

Linkable Drivers/Application Programs

To use the fax transmission, copy and mail functions, the respective drivers or application programs must be linked to the functions. The Scan (1-3) buttons can also be linked to application programs, such as image editing programs. Please see P. 29 for the linking instructions.

Fax Transmissions (Platen Mode Only)

Microsoft Outlook 98, Microsoft Outlook 2000 and other standard fax software can be linked to the fax function.

Mail Transmissions (Platen Mode Only)

A mail application program must support the MAPI interface to be linked to the ScanGear Toolbox mail function. Microsoft Outlook, Microsoft Exchange and other standard mail software can be linked.

- MAPI is an acronym for Message Application Programming Interface, and is the standard interface for email application programs.

Copy

Printer drivers can be linked to the copy function. The printer driver can be found by clicking the Windows [Start] menu and selecting [Settings] and [Printers]. If two or more printers are connected to a computer, you can switch between them. Both local printers and network printers can be linked.

Scan 1-3

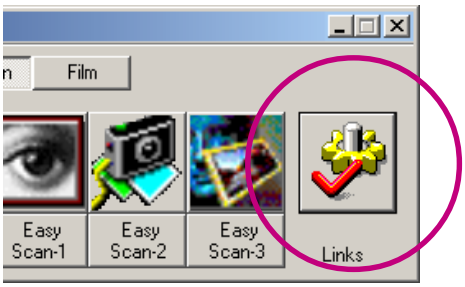
Up to three application programs can be linked to the scan buttons. With a single click, this function scans the image, starts the linked application program and acquires the scanned image into the program.

- If all the application programs were installed from the CanoScan Setup CD-ROM, the installed programs will be linked to the scan buttons (1-3) by default.

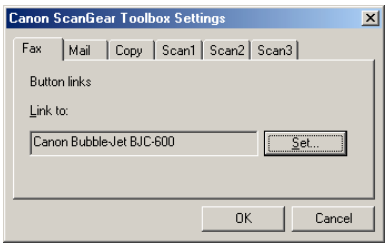
Linking Instructions

To link a driver or application program to a function, open the Link Settings dialog with the Link button on the ScanGear Toolbox toolbar.

1. Click the [Links] button.



2. The Link Settings dialog will display.



3. Click the tab of the desired function.

4. Click the [Set] button and specify the driver or application program you wish to link.

5. Click the [OK] button.

- There are no link settings for the save function.

- In the Scan (1-3) tabs, you can also select the [Cancel Link] button. When the link is canceled, that particular Scan button icon will no longer display on the toolbar.

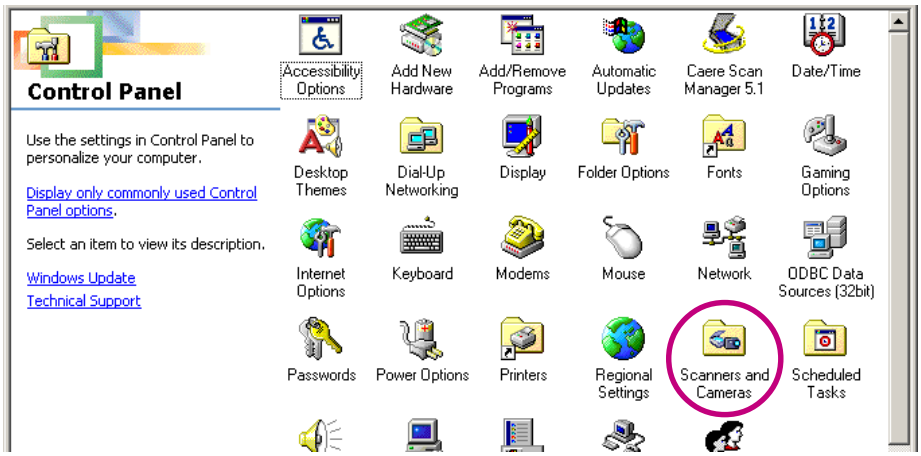
Setting the Scanner's Start Button

- The explanation in this section is only applicable to scanners equipped with a Start Button that are running Windows 98, Windows Me or Windows 2000.

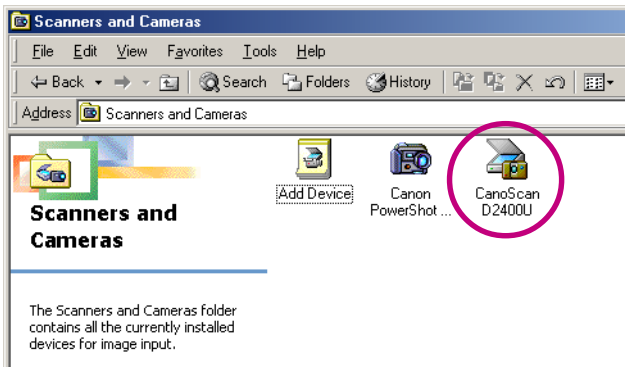
When you install a driver software into Windows, the Scanners and Cameras icon will appear in the Control Panel (Windows 2000 always displays this icon). You can use this icon to select the application program that gets started by pressing the scanner's Start Button. If you have installed ScanGear Toolbox from the CanoScan Setup CD-ROM, ScanGear Toolbox is automatically set to start from the scanner's Start Button.

With the following procedures, you can set a program other than ScanGear Toolbox to be started with the scanner's Start Button.

1. Double-click the name of the scanner.

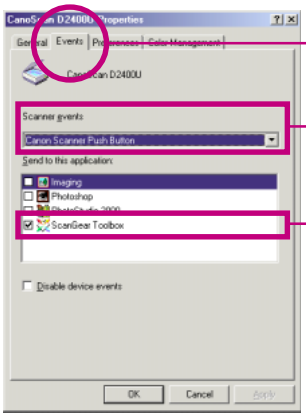


2. Select the [Devices] tab and your scanner model, and click the [Properties] button.

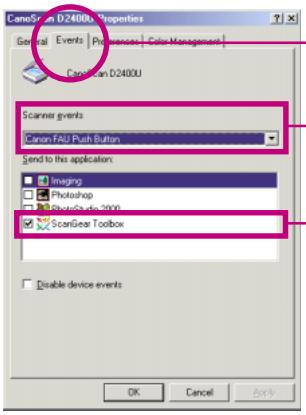

Scanners and Cameras
File Edit View Favorites Tools Help
Back Search Folders History
Address Scanners and Cameras
Scanners and Cameras
The Scanners and Cameras folder contains all the currently installed devices for image input.
Add Device
Canon PowerShot ...
CanoScan D2400U

3. Select the [Events] tab.

4. In the Scanner Events category, select [Canon Scanner Push Button] (Start Button on the front of the scanner), and in the [Send to this Application] category, confirm ScanGear Toolbox is checked.



Or select [Canon FAU Push Button] (Film Scan Button on the top of the Film Adapter Unit) is selected in the Scanner Events category, confirm ScanGear Toolbox is checked.



To set a program other than ScanGear Toolbox to start with the scanner's Start Button, select a push button type and check on the application program instead of ScanGear Toolbox. Click the [Apply] button and the [OK] button.

5. Click the [OK] button in the Properties dialog and close the Control Panel.

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